

**(SAMPLE) Expenditure Schedule (1)**

Title of Project: \_\_\_\_\_

**Amount of Grant**

US\$7,690.00

¥999,700

1\$ = ¥130

**Total YEN Application Amount**

¥1,000,000

Please refer "Expenditure item list"

The total amount will be automatically calculated and shown in the A5 and A6 cells. Please round up the amount less than 1,000 yen. In this case, the total YEN application amount should be ¥1,000,000. so please write down ¥1,000,000 in the A8 cell, and the top page in the application form.

It is converted at the rate of \$ 1 = ¥ 130, but if there is a change in the exchange rate, please change this formula as well.

Expense Item	Detail	Rate	Quantity	Amount(\$)	Amount(¥)
a. Equipments	Camera Traps	\$500.00	4	\$2,000	¥260,000
	Drone	\$1,000.00	1	\$1,000	¥130,000
				\$0	¥0
				\$0	¥0
				\$0	¥0
(Total)				\$3,000	¥390,000
b. Consumables	Stationary (notebooks and pens)	\$5.00	10	\$50	¥6,500
				\$0	¥0
				\$0	¥0
				\$0	¥0
				\$0	¥0
(Total)				\$50	¥6,500
c. Commission fee				\$0	¥0
				\$0	¥0
				\$0	¥0
				\$0	¥0
				\$0	¥0
(Total)				\$0	¥0
d. Personnel	Wage for field workers (wage \$20/hour*5=\$10/day)	\$10.00	20	\$200	¥26,000
				\$0	¥0
				\$0	¥0
				\$0	¥0
				\$0	¥0
(Total)				\$200	¥26,000
e. Travelling	Project members' Travel fee (Member A: XX Town to YY Village)	\$100.00	4	\$400	¥52,000
	(Member B: XX Town to YY Village)	\$50.00	4	\$200	¥26,000
	Petrol	\$50.00	20	\$1,000	¥130,000
				\$0	¥0
				\$0	¥0
(Total)				\$1,600	¥208,000
f. Short-travels, telecommunication and transportation	Project members' Travel fee (Member D: inside YY Village)	\$10.00	20	\$200	¥26,000
	(Member E: inside YY Village)	\$8.00	20	\$160	¥20,800
				\$0	¥0
				\$0	¥0
				\$0	¥0
(Total)				\$360	¥46,800

- Please see "Expenditure item list" carefully.
- You can add lines if not enough. You need to delete some unnecessary lines instead.
- DO NOT ADD PAGES.

### Expenditure Schedule (2)

Expense Item	Detail	Rate	Quantity	Amount	Amount
g. Books and Materials	Books	\$50.00	5	\$250	¥32,500
				\$0	¥0
				\$0	¥0
				\$0	¥0
				\$0	¥0
				\$0	¥0
(Total)				\$250	¥32,500
h. Printing	Printing of survey data	\$1.00	1000	\$1,000	¥130,000
				\$0	¥0
				\$0	¥0
				\$0	¥0
				\$0	¥0
				\$0	¥0
(Total)				\$1,000	¥130,000
i. Meeting	Lunch for meeting on [date]	\$10.00	20	\$200	¥26,000
				\$0	¥0
				\$0	¥0
				\$0	¥0
				\$0	¥0
				\$0	¥0
(Total)				\$200	¥26,000
j. Rent	Analysis tool kit rent	\$100.00	10	\$1,000	¥130,000
				\$0	¥0
				\$0	¥0
				\$0	¥0
				\$0	¥0
				\$0	¥0
(Total)				\$1,000	¥130,000
k. Others	Bank Transfer fee	\$3.00	10	\$30	¥3,900
				\$0	¥0
				\$0	¥0
				\$0	¥0
				\$0	¥0
				\$0	¥0
(Total)				\$30	¥3,900
l. Travel expense to attend meeting for presentation of outcomes	(NOT APPLICABLE)			\$0	¥0
				\$0	¥0
				\$0	¥0
				\$0	¥0
				\$0	¥0
				\$0	¥0
(Total)				\$0	¥0
Total Amount of Expenditure				\$7,690	¥999,700